



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF  
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL  
LANSING

Michelle Richard  
ACTING DIRECTOR

**Report Type** : Interim  
**Inspection Type:** Interim

**Date of Inspection:** 4/30/2024  
**Date of Report:** 5/8/2024

Licensee Name(s)	License Number
Alcona Community Schools	DC010404558
Capacity	Facility Name
18	Alcona Tiny Tigers
Program Type	Licensee Designee(s)
Center	Daniel J O'Connor Shawna Boyd
Central Administrator(s)	Program Director(s) Name
	Desiree Ann Renz <b>Qualifications:</b> R 400.8113(7)(f) (9). <b>Date PD Approved:</b> 2023-04-28
Facility Address	Mailing Address
181 N Barlow Rd, Lincoln, MI, 48742	51 N Barlow Rd, Lincoln, MI, 48742
Facility Phone Number	Facility Email Address
9897368146	boyds@alconaschools.net

### Findings of the Inspection

A copy of this Interim inspection report and any associated corrective action plans is available on the Child Care Licensing Bureau [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when interim inspection reports are completed can be found under [Overview of Licensing Reports](#).

The purpose of the Interim inspection was to determine compliance with applicable licensing statutes and administrative rules for child care Center.

During the Interim inspection, licensing consultant Jeannie Ellis found 2 violations. The violations are listed and explained below. An acceptable written corrective action plan was received on 5/7/2024.

If you have any questions regarding the report, please contact licensing consultant, Jeannie Ellis, at (989) 590-0191. In the event that Jeannie Ellis is not available, and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

<b>Inspection Details</b>		
<i>Number of Rules/Statutes Reviewed</i>	<i>Number of Rules/Statute Violations</i>	<i>Number of Rules/Statutes where Technical Assistance was Provided</i>
129	2	0
<i>Number of Children's Records Reviewed : Number of Children Enrolled</i>	<i>Number of Child Care Staff Member Records Reviewed : Number of Staff Employed</i>	<i>Number of Volunteer Records Reviewed : Number of Volunteers</i>
12 : 18	4 : 3	0 : 1
<i>Number of Children Observed : Number of Children Present During Inspection</i>	<i>Number of Child Care Staff Members Observed : Number of Child Care Staff Members Present During Inspection</i>	<i>Number of Volunteers Observed a: Number of Volunteers Present During Inspection</i>
17 : 17	2 : 2	0 : 0
<i>Licensee Interviewed</i>	<i>Program Director Interviewed</i>	<i>Child Care Staff Members Interviewed</i>
No	Yes	Yes

<i>Rule Number</i>	<i>Rule</i>	<i>Analysis</i>	<i>Conclusion</i>
R 400.8143(1)	Children's records. At the time of a child's initial attendance, a center shall obtain a child information card, using a form provided by the department or a comparable substitute, that is completed and signed by the child's parent. The center shall keep it on file and accessible in the center.	The records of 12 children were reviewed. None of the child information cards had the date of admission.	Violation Established
R 400.8131(12)	Professional development requirements. When the department of licensing and regulatory affairs or the department of education publishes a notice that a new	CCSM 3 did not complete the 2023 refresher course.	Violation Established

	<p>health and safety update document or a new health and safety update training activity has been published on MiRegistry, the licensee shall ensure that all personnel read and acknowledge the document or complete the activity within 6 months of the notice.</p>		
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<b>Bureau Recommendation</b>	
<p>You have submitted an acceptable corrective action plan. I recommend no change in the status of the license.</p>	

<b>Approved By:</b>			
<p><i>Jeannie C. Ellis</i> <span style="float: right;"><b>05/08/2024</b></span></p>			
<p>Jeannie Ellis <b>Licensing Consultant</b></p>	<p><b>Date</b></p>		